



Parents' Handbook 2023 - 2024



Term and Holiday Dates

AUTUMN TERM 2023

1. Autumn Lessons 4 to 27 November 2023
2. Autumn Lessons 11 to 27 November 2023

Half Term: Monday 30th October - Friday 3rd November 2023

Lessons 6 to 22 November 2023

Staff Development Days:

Monday 16th October 2023, Friday 24th November 2023, Tuesday 5th December 2023

SPRING TERM 2024

Lessons 1 to 22 February 2024

Half Term: Monday 12th February - Friday 16th February 2024

Lessons 1 to 22 March 2024

Staff Development Day: Tuesday 12th March 2024

SUMMER TERM 2024

Lessons 24 to 24 June 2024

Bank Holiday: Monday 6th May 2024

Half Term: Monday 27th May - Friday 31st May 2024

Lessons 3 to 12 July 2024

Please note, first year students on two year courses have lessons after the May examinations in June and July. Attendance at all lessons is vital. Leave of absence for students is only granted under exceptional circumstances and holidays with family or friends should not be arranged during term time.

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Introduction

THE COLLEGE WELCOMES THE INVOLVEMENT OF ALL PARENTS AND GUARDIANS AND WE HOPE THAT WE WILL HAVE A SUCCESSFUL PARTNERSHIP WITH YOU, WORKING TOGETHER IN ENCOURAGING YOUR SON, DAUGHTER OR WARD TO ACHIEVE THEIR POTENTIAL.

At the University of Northampton, we are committed to supporting all our students to achieve their potential. We believe that a successful partnership between the college and parents and guardians is essential to this. We welcome your involvement and support in your child's education. We will work together to ensure that your child has the best possible experience and achieves their full potential. We will provide you with information and advice on how you can support your child's learning and development. We will also provide you with opportunities to be involved in your child's education. We will work together to ensure that your child has the best possible experience and achieves their full potential.

THE COLLEGE'S COMMITMENT TO PARENTS AND GUARDIANS

YOU CAN EXPECT THE COLLEGE TO PROVIDE:

We will provide you with information and advice on how you can support your child's learning and development. We will also provide you with opportunities to be involved in your child's education. We will work together to ensure that your child has the best possible experience and achieves their full potential. We will provide you with information and advice on how you can support your child's learning and development. We will also provide you with opportunities to be involved in your child's education. We will work together to ensure that your child has the best possible experience and achieves their full potential.

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YOUR CONTRIBUTION TO YOUR SON'S/ DAUGHTER'S/ WARD'S LIFE AT COLLEGE

WE ASK PARENTS AND GUARDIANS TO:

We will provide you with information and advice on how you can support your child's learning and development. We will also provide you with opportunities to be involved in your child's education. We will work together to ensure that your child has the best possible experience and achieves their full potential. We will provide you with information and advice on how you can support your child's learning and development. We will also provide you with opportunities to be involved in your child's education. We will work together to ensure that your child has the best possible experience and achieves their full potential.

A - Z of Key Information

ATTENDANCE/PUNCTUALITY

ATTENDANCE/PUNCTUALITY



Feedback from Parents/Guardians

**FEEDBACK FROM PARENTS/
GUARDIANS**

• [Part-time employment](#)

LEARNING SUPPORT

• [Additional Learning Needs](#)

• [Additional Learning Needs \(ALN\) – What is it?](#)

• [Additional Learning Needs \(ALN\) – What is it?](#)

• [Additional Learning Needs \(ALN\) – What is it?](#)

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• [Additional Learning Needs \(ALN\) – What is it?](#)

• [Additional Learning Needs \(ALN\) – What is it?](#)

MOBILE TELEPHONES

• [Mobile telephones](#)

• [Mobile telephones](#)

• [Mobile telephones](#)

NEWS

• [News](#)

• [News](#)

• [News](#)

PARENT GOVERNORS

• [Parent governors](#)

• [Parent governors](#)

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PARENT PORTAL

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PART TIME EMPLOYMENT

• [Part-time employment](#)

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• [Part-time employment](#)

PHYSICAL WELL BEING MANAGER

Handwritten text, likely a definition or description of the role of a Physical Well Being Manager.

PLAGIARISM

Handwritten text defining plagiarism, including the sentence: "Plagiarism is the act of using someone else's work or ideas without giving them credit."

PREVENT

Handwritten text starting with "2015" and discussing prevention strategies.

A - Z of Key Information

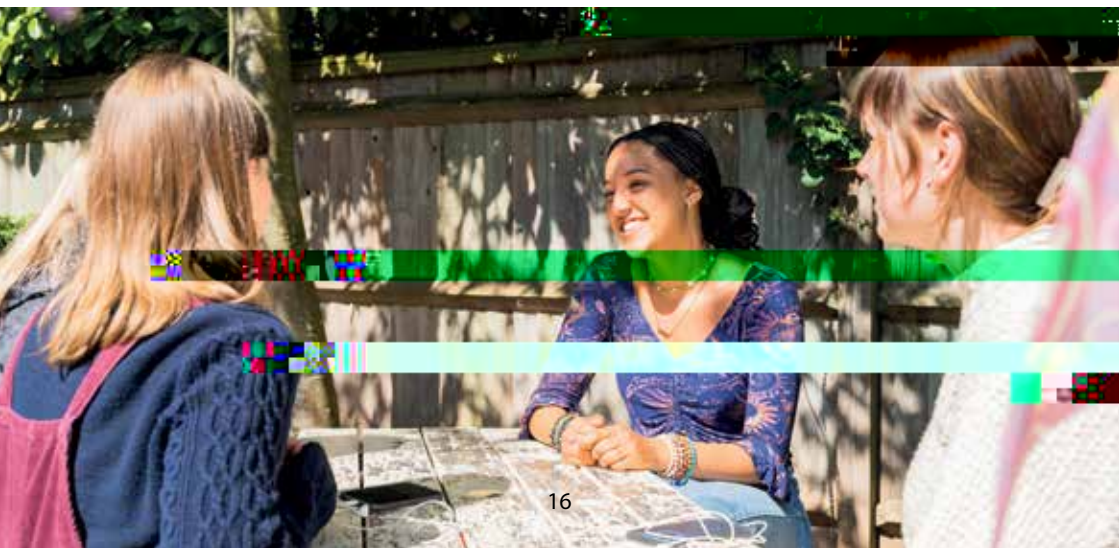


1. The first step is to identify the problem or goal. This involves understanding the current situation and what you want to achieve. It's important to be clear and specific about your objectives.

2. Next, you need to gather information and resources. This could involve researching the problem, talking to experts, or identifying the tools and materials you'll need. Having a good understanding of the resources available is crucial for success.

3. Once you have the information, you can start to develop a plan. This involves breaking down the problem into smaller, manageable tasks and determining the order in which they should be completed. A well-thought-out plan can help you stay organized and avoid common pitfalls.

4. The final step is to execute the plan and monitor progress. This involves putting your plan into action and keeping track of how you're doing. If you encounter any challenges, you may need to adjust your plan or seek help from others. Regular communication and feedback are key to staying on track.



Overview of Examination Year

DATE	ACTION
September	2025/26 TUESDAY 15/09/2025
October	
November	
December	
Mid December	
January	
March	
May/June	
August	

NOTE: IF ON THE DAY OF THE EXAMINATION THE STUDENTS FEELS THAT THEIR WORK HAS BEEN AFFECTED BY ILL HEALTH OR ANY OTHER REASON, SPEAK TO SOMEONE IN THE EXAMINATIONS OFFICE IMMEDIATELY AS WE CAN CONTACT THE AWARDING BODY.

Timetable

Monday	.00	10.10	10.15	11.15	BREAK	11.35	12.45
	A		C			B	
Tuesday	.00	10.10	10.15	11.15	BREAK	11.35	12.45
	F		E			C	
Wednesday	.00	10.00	10.05	11.05	BREAK	11.25	12.25
	C		A			F	
Thursday	.00	10.10	10.15	11.15	BREAK	11.35	12.45
	E		D			F	
Friday	.00	10.10	10.15	11.15	BREAK	11.35	12.45
	D		B			E	

12.45 - 1.15	Workshop	1.45	2.55	3.00	4.00	Monday
12.45 - 1.15	Workshop	1.45	2.55	3.00	4.00	Tuesday
12.30	1.30	2.00	3.00			Wednesday
12.45 - 1.15	Workshop	1.45	2.55	3.00	4.00	Thursday
12.45 - 1.15	Workshop	1.45	2.55	3.00	4.00	Friday

Guidelines to follow if you have a concern

1. If you have a concern about a child or young person, you should first discuss it with the person responsible for their care. This could be a parent, carer, teacher, or health professional. If you are not sure who to contact, you can ask for help.

2. If you are still worried after talking to the person responsible for the child's care, you should contact your local authority.

3. If you are still worried, you should contact the police.

4. If you are worried about a child or young person who is in danger, you should call the police immediately on 101.

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